## THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ BOARD OF EDUCATION MEETING

# WEDNESDAY, JUNE 15, 2016 PUBLIC MEETING 7:30 P.M. – MEDIA CENTER

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of June 2, 2016. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

### I. Call to Order

### II. Roll Call

Mrs. Carol D'Alessandro, President Mrs. Shani Drogin, Vice-President

Mrs. Kris Huegel Dr. Steven LoCascio Dr. Michele Nitti

# III. Public Comment on Agenda Items

## IV. President's Report

- Thank you Dr. Nitti
- Welcome Mrs. Tedesco

### V. Superintendent's Report

- Successful School Year: Safe Summer
- First Day of School for Students Tuesday, September 6, 2016
- New Hires
- Superintendent Final Merit Goals
- PTA and EFFEE Thank You
- Final Discipline Report / Bengal Pride Awards
- Revision to the 2016-2017 School Calendar
- Achieve NJ Training and Update
- Student Council Elections
- 360 Faculty Survey Regarding Administrator

## VI. Reorganization Action Items

**RESOLVED** that the Board of Education approves Reorganization Action Items #01 - 34.

1.	<b>RESOLVED,</b> that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2016-2017 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(I Threshold) at a bid threshold up to \$29,000, 18A:18A-37a-c (quotations), and 18A:18A-(Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.				
		Moved by:	Seconded by:		
		Ayes:	Nays:		
2.		osal, for the 2016-2017 sc	the firm of Fogarty & Hara as Board Attorney, as hool year, at an hourly rate of \$175 for a partner and		
	NOTES:	See Attachment A			
		Moved by:	Seconded by:		
		Ayes:	Nays:		
3.			ompany be appointed to perform of the 2015-2016 the auditor of record for the 2016-2017 school year.		
	NOTES:	See Attachment B			
		Moved by:	Seconded by:		
		Ayes:	Nays:		
4.		mpensation Insurance and	Insurance be appointed as the broker of record for the Property & Casualty Insurance for the 2016-		
		Moved by:	Seconded by:		
		Ayes:	Nays:		
5.			nefits Advisors be appointed as the district's SEHBF ear in the amount of \$12,000.		
		Moved by:	Seconded by:		
		Ayes:	Nays:		

**6. RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2017, as follows:

- 1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board's FSA administrator. This recommendation includes Aflac/Wage Works updating the district's POP at no cost.
- 2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broker-of-record.
- 3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

**BE IT FURTHER RESOLVED** that Board of Education approves the spending limits for FSAs as \$2,500 for medical and dental and as \$5,000 for dependent care for the 2016-2017 school year.

Seconded by:

	,	
	Ayes:	Nays:
7.	<b>RESOLVED</b> that Robert E. Do year, as per the proposal.	nahue be appointed Architect for the 2016-2017 school
	NOTES: See Attachment	C
	Moved by:	Seconded by:
	Ayes:	Nays:

Moved by:

**8. WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

**WHEREAS**, the Essex Fells Board of Education has determined that up to \$200,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Essex Fells Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations. Moved by: Seconded by: Ayes: Nays: **9. RESOLVED** that the Board of Education appoint Marie Criscuolo, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$2,760, commencing July 1, 2016 for the 2016–2017 school year. Moved by: Seconded by: Ayes: Nays: 10. **RESOLVED** that the Board of Education designate the Chief School Administrator to approve line item transfers as are necessary between meetings of the Board effective July 1, 2016 to June 30, 2017. Such transfers shall be reported to the Board, ratified and recorded in the Minutes at a subsequent meeting of the Board in accordance with Policy and Code. Moved by: Seconded by: Ayes: Nays: 11. **RESOLVED** that the Board of Education approves the 2016-2017 Petty Cash fund in the amount of \$300.00, to be administered by the Business Administrator/Board Secretary. Moved by: Seconded by: Ayes: Nays: 12. **RESOLVED** that the Board of Education approves the appointment of Mr. Adi Sulistyo, Facility Supervisor, as Integrated Pest Management Coordinator, Coordinator for Right-To-Know, AHERA and other health & safety and environmental programs mandated by the State of New Jersey, at a \$2,000 stipend, for the 2016-2017 school year. Moved by: Seconded by:

Nays:

Ayes:

**13. RESOLVED** that the Board of Education approves the renewal of an agreement with New Wave Consultants, Inc, of Lincoln Park, New Jersey to provide mandatory environmental safety services under PEOSHA for the 2016-2017 school year, at an annual fee of \$1,500, services to include training, inspections and plan review update for Right To Know, Bloodborne Pathogens, Indoor Air Quality, AHERA and Integrated Pest Management.

	NOTES:	See Attachment D	
		Moved by:	Seconded by:
		Ayes:	Nays:
14.		that the Board of Educate 2016-2017 school year	ation appoints Michelle V. Gadaleta as the 504 r.
		Moved by:	Seconded by:
		Ayes:	Nays:
15.	Secretary as		ation appoints the Business Administrator/Board Action Officer, Public Compliance Officer, and 017 school year.
		Moved by:	Seconded by:
		Ayes:	Nays:
16.		that the Board of Educate 2016-2017 school year	ation reaffirms its Policies, Bylaws and Regulations r.
		Moved by:	Seconded by:
		Ayes:	Nays:
17.	Asbury Park Jersey, for th Payroll/Perso	Board of Education – In the continuation of softwa	ation approve the renewal of an agreement with the aformation Technology Center of Asbury Park, New are services for Budgetary/Accounting System and ssing, including ID numbers and Computer Ports for \$7,615.
	NOTES:	See Attachment E	
		Moved by:	Seconded by:
		Ayes:	Nays:

<b>18. RESOLVED</b> that the Board of Education approves Valley National Bank as the Bank Depository for the Board of Education for the 2016-2017 school year and the following signatories: the Board of Education President, the Board Secreta Treasurer of School Monies and approves the Principal for the Student Activity only.				
		Moved by:	Seconded by:	
		Ayes:	Nays:	
19.	Board of Educat	official newspaper of the Essex Fells and The Star Ledger be designated as otices and notification of meetings.		
		Moved by:	Seconded by:	
		Ayes:	Nays:	
<b>20. RESOLVED</b> that the Board of Education grants authority to the Superintenden Schools to pay bills between Board of Education meetings with subsequent Boa Education approval for the 2016-2017 school year.				
		Moved by:	Seconded by:	
		Ayes:	Nays:	
21.		at the Board of Education approves the ent for 2016-2017 school year for a 5-	<u> </u>	
		Moved by:	Seconded by:	
		Ayes:	Nays:	
22.	RESOLVED th	at the Board of Education approves th	ne 2016-2017 Custodial Holidays.	
	NOTES: Se	ee Attachment F		
		Moved by:	Seconded by:	
		Ayes:	Nays:	

**23. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Lori Franklin, Occupational Therapist, for the 2016-2017 school year, at the following hours and rates:

Estimated 338 hours total at \$90.00/hour for:

- Treatment
- Evaluations \$350 per evaluation
- IEPs/Progress Reports/Teacher Consultation/IEP Meeting

Total school year cost not to exceed: \$33,920.00

Moved by: Seconded by:

Ayes: Nays:

**24. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2016-2017 school year, at the following hours and rates:

Estimated 306 hours total at \$80.00/hour for:

- Treatment
- Data updates
- IEP Development/Progress Reports

Not to exceed \$24,480.00

Estimated 10 Evaluations total (initial/Rev.) at \$250.00 each Not to exceed \$2,800.00

Total school year cost not to exceed: \$27,280.00

Moved by: Seconded by:

Ayes: Nays:

**25. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Patrice Lisante, ABA, for the 2016-2017 school year, at the following hours and rates:

Estimated 76 hours at \$50.00/hour for:

• ABA Instruction/Home

Not to exceed: \$3,800.00

Estimated 60 hours at \$30.00/hour for:

• Update of Data

Not to exceed: \$1,800.00 <u>Total school year cost not to exceed:</u> \$5,600.00

	Moved by:		Seconded by:	
	Ayes:		Nays:	
26.	<b>RESOLVED</b> that the Board Superintendent, the appointm 2017 school year, at the follows:	nent of Debbie Rosenson, swing hours and rates:	School Social Worker	-
	Up to 10 ex	valuations per year at \$325	per evaluation	
	Moved by:		Seconded by:	
	Ayes:		Nays:	
27.	- \$80 per hour	nent of Linda Costello, Lar	nguage Arts Consultar s:	•
	Moved by:		Seconded by:	
	Ayes:		Nays:	
28.		istrict Program Costs at R	eed Academy (Studen y rates: 20.88/day for: ough June 30, 2016	
	Moved by:		Seconded by:	

Ayes:

Nays:

**29. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Livingston School (Student 260256) for the 2016-2017 school year, at the following daily/yearly rates:

	for the 2016-2017 school year, at the following daily/yearly rates:			
	Estimated 180 days at \$309.27/day for:  • September 1, 2015 through June 30, 2016  Total school year cost not to exceed: \$55,6			
	Moved by	Seconded by:		
	Ayes:	Nays:		
30.		d of Education accepts and approves, as recomms of The Hearing Group for the 2016-2017 school	•	
			\$600.00 each \$200.00 each	
	Moved by	Seconded by:		
	Ayes:	Nays:		
31.	the Superintendent, the serv	d of Education accepts and approves, as recommices of The Center for Child and Family Develo 2016-2017 school year for the following evaluation	pment	
		Pediatric Neurological Evaluations <u>\$</u>	<u>665.00</u> each	
	Moved by	Seconded by:		
	Ayes:	Nays:		
32.	Superintendent, the service	d of Education accepts and approves, as recomms of The Center for Child and Family Development the 2016-2017 school year for the following expressions of the second secon	ent	
		Pediatric Psychiatric Evaluations <u>\$</u>	850.00 each	
	Moved by	Seconded by:		
	Ayes:	Nays:		

AGENDA	<b>June 15.</b>	, 2016
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33.	<b>3. RESOLVED</b> that the Board of Education approves the appointment of Dr. Susan Cecere as medical inspector for the 2016-2017 school year, at a rate of \$200.00 per employee physical examination.				
	Moved	l by:		Seconded by:	
	Ayes:			Nays:	
34.	<b>RESOLVED</b> that the Bo 2016-2017 school year as		ation approves the	e substitute rate of pay for the	
		Teacher Nurse	\$85/day \$125/day		
	Moved	l by:		Seconded by:	
	Ayes:			Nays:	
	1. RESOLVED that the the Superintendent, to	Board of Edithe Superinte  ESOLVED  g and math.	ucation accepts a	perintendent Resolutions # $01 - 23$ .  and approves, as recommended by t Goals for compensation, and udents met/exceeded MAP growth	
	Moved			Seconded by:	
	Ayes:	i by.		Nays:	
	the Superintendent, t	the submission	on of the Waiver	and approves, as recommended by Application for Michelle V. sex Fells School District for	
	Moved	l by:		Seconded by:	
	Ayes:			Nays:	

<b>3. RESOLVED</b> that the Board of Education accepts and approves, as recommended by the Superintendent, the revision to the 2016-2017 School Calendar.					
NOTE: Calendar Attached					
Moved by:	Seconded b	y:			
Ayes:	Nays:				
<b>4. RESOLVED</b> that the Board of Educathe Superintendent, the payment of with the travel policy 6471 for Prof	the following travel related	•			
Staff Member(s): Steven Lella Event: Annual NJASBO Conf Location: Borgata Hotel – Atla Date: 6/8/16 – 6/10/16 Cost: \$78.43 mileage (revised)	ntic City				
Moved by:	Seconded b	by:			
Ayes:	Nays:				
<b>5. RESOLVED</b> that the Board of Educa Superintendent, the contract with Ste		=			
Moved by:	Seconded b	y:			
Ayes:	Nays:				
6. RESOLVED that the Board of Educa Superintendent, the following admin		<del>_</del>			
Michelle Gadaleta Steven J. Lella	Supt/Principal Business Administrator	\$125,000 \$ 96,408			
Moved by:	Seconded b	y:			
Ayes:	Nays:				

**7. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2016-2017 school year:

Name	FTE	Guide	Step	16-17 Salary	Position
Rosalie Almeida	1.00	BA +30	7	\$61,542	K – Inclusion
Nicole Aramando	.80	MA	3	\$47,119	School Psych
Michelle Barshay	1.00	BA +30	9	\$65,024	$3^{\rm rd}$
Katelyn Brower	1.00	MA	1	\$57,899	5 <sup>th</sup> - Inclusion
Laura Brutman	1.00	MA	9	\$65,975	1 <sup>st</sup>
Marisa Burger	1.00	MA + 15	3	\$60,090	Pre K Inclusion
Nicole Cervino	1.00	MA	3	\$58,899	5 <sup>th</sup>
Catherine Codella	.80	MA	11	\$56,082	Art Therapist
Monica Craveiro	1.00	MA	4	\$59,747	5 <sup>th</sup>
Sara Dalton	1.00	BA +30	3	\$57,946	$6^{ ext{th}}$
Debbie Emma	1.00	BA	15	\$76,897	BSI
Candice Fitzgerald	1.00	BA	3	\$53,658	2 <sup>nd</sup> - Inclusion
Jaclyn Franzi	1.00	BA	1	\$52,658	4 <sup>th</sup> - Inclusion
Kristin Gann	1.00	BA	17	\$82,897	K
Susan Hacker	1.00	MA	9	\$65,975	$4^{th}$
Mary Hybl	.80	MA	4	\$47,119	Speech
Katie MacKenzie	1.00	MA +15	4	\$60,938	3 <sup>rd</sup> - Inclusion
Catherine McNish	.60	BA + 15	4	\$33,991	Art
Kelly Mitchell	1.00	MA +15	10	\$69,231	1 <sup>st</sup>
Laura Quinn	1.00	BA	4	\$54,506	Pre K
Laura Roberts	1.00	BA + 30	2	\$57,445	$2^{\text{nd}}$
Kimberly Trafford	.60	MA + 15	3	\$36,054	Media Center
John Trogani	1.00	BA	9	\$60,735	Music
John Viggiano	1.00	MA	7	\$62,496	Phys Ed
Jeanine Whitman	1.00	MA +30	12	\$76,303	6 <sup>th</sup> - Inclusion
Dorotea Banek	1.00	MA +30	17	\$91,473	4 <sup>th</sup>
			Longevity	\$900	
			Total	\$92,373	
Nina Buonomo	1.00	MA +15	13	\$77,028	6 <sup>th</sup>
			Longevity	\$900	
			Total	\$77,928	

Jackie Castellano	1.00	MA +30	18	\$94,081	Technology
			Longevity	\$1,181	
			Total	\$95,262	
Gail Ellowitch	1.00	BA +15	18	\$86,863	Nurse
			Longevity	\$1,181	
			Total	\$88,044	
Deanna Hromoko	1.00	MA +30	12	\$76,303	1st - Inclusion
			Longevity	\$900	
			Total	\$77,203	
Lisa Massaro	1.00	MA +15	17	\$89,331	$2^{\rm nd}$
			Longevity	\$900	
			Total	\$90,231	
Judi Reynolds	1.00	MA +30	15	\$85,471	BSI
Judi Reynolds	1.00	WIA 130	Longevity	\$900	DSI
			Total	\$86,371	
			Total	ψ00,371	
	Moved by:		Seco	onded by:	
	Ayes:		Nay	s:	

**8. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2016-2017 school year, 184 days:

Lisa Evangelista Patricia Pakonis	7 hr/day 7 hr/day	@ \$18/hr @ \$18/hr	\$23,184 \$23,184
Moved by:	Seco	onded by:	
Ayes:	Nay	s:	

		repts and approves, as recommended by the es for the 2016-2017 school year:
	Santiago Galindo Adi Sulistyo Lucy Sulistyo	\$40,336 \$73,967 \$41,122
	Moved by:	Seconded by:
	Ayes:	Nays:
	ndent, the following administr	ccepts and approves, as recommended by ative assistant support staff salary for the
	Beth Leggett Karen Sarto	\$56,025 \$52,275
	Moved by:	Seconded by:
	Ayes:	Nays:
the Superinter		ccepts and approves, as recommended by helle Liebler, Teacher, BA, Step 1, at a year.
	Moved by:	Seconded by:
	Ayes:	Nays:
the Superinter		ccepts and approves, as recommended by ly Livio, Teacher, BA, Step 3, at a salary of
	Moved by:	Seconded by:
	Ayes:	Nays:

13. **RESOLVED** that the Board of Education accept the recommendation of the Superintendent and approve the payment for perfect attendance in the 2015-2016 school year, as stipulated in the collective bargaining agreement with the EFTA, and to support personnel in accordance with district policy, as follows:

Marisa Burger \$150.00

Marisa Burger	\$150.00
Gail Ellowitch	\$150.00
Santiago Galindo	\$250.00
Catherine McNish	\$112.50
Adi Sulistyo	\$250.00
Lucy Sulistyo	\$250.00

<b>NOTES:</b>	Pending	completion	of school	ol vear

ed t	y:
e	d t

Ayes: Nays:

**14. RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Jackie Castellano and Marco Pannullo for technology input/infrastructure during the summer of 2016 at \$50/hour for a maximum total of 100 hours.

Moved by: Seconded by:

Ayes: Nays:

**15. RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves the employment of the following student assistants in the custodial department for the 2016 summer, at the rate of \$10.00 per hour for a total of 50 hours each.

Garrett Bradley Jake Evangelista Robert Pryor

Moved by: Seconded by:

Ayes: Nays:

**16. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following stipend positions for the 2016-2017 school year at the contractual rate:

Jackie Castellano	Technology Coordinator - \$5,000
Deana Hromoko	Student Council - \$750 *split
Catherine Codella	Student Council - \$750 *split
Dorotea Banek Nina Buonomo Sara Dalton Gail Ellowitch Officer Scott Cohen John Trogani John Viggiano Jeanine Whitman	Camp - \$650 Camp - \$650
Catherine Codella	Camp Alternate - \$650
Katie McNish	Camp Alternate - \$650
John Trogani	Lunch 3-6 Supervisor - \$35 per session
John Viggiano	Lunch K-2 Supervisor - \$35 per session
Nicole Aramando Lombard	Lunch Duty - K-2: Th, F - \$35 per session
Deana Hromoko	Lunch Duty - K-2: Tu, W - \$35 per session
Laura Roberts	Lunch Duty - K-2: M - \$35 per session
Katelyn Brower	Lunch Duty - 3-6: M, Tu - \$35 per session
Nicole Cervino	Lunch Duty - 3-6: Th, F - \$35 per session
Judi Reynolds	Lunch Duty - 3-6: W - \$35 per session
Moved by:	Seconded by:

**17. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Reed Academy for Summer 2016 in the following amount:

Summer (2016) 30 days total at \$520.88/day

Ayes:

Total Summer Program Not to Exceed \$15,626.40

Nays:

Moved by: Seconded by:

Ayes: Nays:

the Superinten school year wi	that the Board of Education accepts a ident, participation in Joint Transport ith Sussex County Regional Transport on of special education and / or speci	ation Services for the 2016-2017 tation Cooperative for coordination
	Moved by:	Seconded by:
	Ayes:	Nays:
the Superinten	that the Board of Education accepts and addent, the submission of the Security I nool year to the County Office of Education	Drill Statement of Assurance for the
	Moved by:	Seconded by:
	Ayes:	Nays:
the Superinten	that the Board of Education accepts a dent, the submission of the Harassme andalism reports for the 2015-2016 so	ent, Intimidation & Bullying and
	Moved by:	Seconded by:
	Ayes:	Nays:
extends thanks to	at the Board of Education, as recommon the PTA and Essex Fells Foundation pport of the school throughout the 20	for Educational Excellence for their
	Moved by:	Seconded by:
	Ayes:	Nays:
Educational Exce	at the Board of Education recognizes ellence and the Essex Fells PTA as of the 2016-2017 school year in accord	ficial parent support
	<b>R RESOLVED</b> that the activities/full be brought to the attention of the Bo	<del>-</del>
	Moved by:	Seconded by:
	Ayes:	Nays:

Superintendent,	at the Board of Education accepts and the <i>Program Participation Agreemen</i> or for Talented Youth and Essex Fells	t 2016 between the Johns Hopkins
	Moved by:	Seconded by:
	Ayes:	Nays:
	nistrator's Report - Report of Awarded Contracts Board Position	
<b>Business Reso</b>	<u>olutions</u>	
RESOLVED	that the Board of Education approves	Business Resolutions #01–07.
	that the Board of Education approve, Michelle Nitti, effective June 30, 201	with regret, the resignation of Board 6.
	Moved by:	Seconded by:
	Ayes:	Nays:
Tedesco as a		e the appointment of Mrs. Deborah 2016 until December 31, 2016, or
	Moved by:	Seconded by:
	Ayes:	Nays:
3. RESOLVED meetings:	that the Board of Education account	epts the minutes of the following
	Workshop Meeting Minutes Workshop Meeting Minutes	4/6/16 5/4/16
	Moved by:	Seconded by:
	Ayes:	Nays:

4. RESOLVED that the Board of Education approves the bills and claims for June in the total amount of \$98,817.32 as certified by the Business Administrator/Board Secretary; and

**BE IT FURTHER RESOLVED**, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$295,262.33 including \$275,028.41 for the gross payroll, \$4,958.36 for the Board's share of FICA/Medicare and \$15,275.56 for the State's share of FICA/Medicare.

Moved by:	Seconded by:
Ayes:	Nays:

**5. RESOLVED** that the Board of Education approves the transfer of funds for the month of May as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Seconded by:

Ayes: Nays:

**6. WHEREAS,** the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of April; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

**NOW, THEREFORE, BE IT RESOLVED,** that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

**BE IT FURTHER RESOLVED**, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary's monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

**BE IT FURTHER RESOLVED**, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by: Seconded by:

Ayes: Nays:

**7. RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for Kindergarten classrooms 201 and 202 for the 2016-2017 school year.

Moved by: Seconded by:

Ayes: Nays:

# IX. Old Business / Board Discussion

# X. New Business / Board Discussion

- BOE Goals
- Superintendent/District Goals
- 2016-2017 Merit Goals
- Non-resident Placement Request
- Family Relocating to Essex Fells
- Project Wisdom
- MAP Testing Changes
- Climate/Culture Committee
- Special Education Inclusion Percentages
- Genesis Parent Portal/Tests for Signature
- iPad Retirement

# XI. Meeting Open for Public Comment

## XII. Resolution to Enter Executive Session

**BE IT RESOLVED** that the Board shall enter into executive session immediately following this meeting to discuss personnel matters and the Superintendent's Evaluation. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by: Seconded by:

Ayes: Nays:

## XIII. Adjournment

**BE IT RESOLVED** that this public meeting of the Board of Education be adjourned. The next **Regular meeting** of the Board of Education scheduled for Wednesday, August 17, 2016, has been rescheduled to **Wednesday**, **July 20, 2016 at 11:00 A.M.** in the Superintendent's Office.

Moved by: Seconded by:

Ayes: Nays:

**Enrollment Count: 2015-2016** 

Tacabar Costion Tatal M F								
Teacher	Section	Total	M	F				
Mrs. Quinn/Ms. Burger	PS/AM	13	6	7				
Mrs. Quinn/Ms. Burger	PS/PM	13	7	6				
Mrs. Gann/Ms. Almeida	KG/A	17	9	8				
Ms. Mitchell	KM	18	7	11				
Mrs. Brutman	1B	16	9	7				
Mrs. Massaro/Mrs. Hromoko	1M/H	16	9	7				
Ms. McMahon	2M	14	9	5				
Mrs. Roberts/Ms. Brower	2R/B	14	9	5				
Ms. Cervino/Mrs. MacKenzie	3C/M	10	3	7				
Mrs. Reynolds	3R	10	4	6				
Mrs. Barshay/Ms. Franzi	4B/F	12	6	6				
Mrs. Hacker	4H	12	6	6				
Mrs. Banek	5B	11	3	8				
Ms. Craveiro/Mrs. Fitzgerald	5C/F	12	2	10				
Mrs. Buonomo/Mrs. Whitman	6B/W	11	5	6				
Ms. Dalton	6D	10	5	5				
Total		209	99	110				
Out-of-District		4+						
FINAL TOTALS		213	99	110				

<sup>+</sup> Total includes 4 out-of-district students

#### Fire Drills: 2015-2016

Month	Fire Drill	Emergency Drill				
September	9-15-15	Lockdown 9-10-15				
October	10-27-15	Lockdown 10-22-15				
November	11-2-15	Lockdown 11-23-15				
December	12-4-15	Lockdown 12-18-15				
January	1-26-16	Shelter-in-Place 1-28-16				
February	2-22-16	Lockdown 2-29-16				
March	3-9-16	Lockdown 3-14-16				
April	4-21-16	Lockdown 4-28-16				
May	5-23-16	Evacuation to Bleachers 5-25-16				
June	6-10-16	A.L.I.C.E. Tabletop Discussion with EFPD				

HIB / V&V Report

As of Date of BOE Meeting	9-16-15	10-21-15	11-18-15	12-16-15	1-20-16	2-17-16	3-16-16	4-20-16	5-18-16	6-15-16
TOTAL # of Reported Incidents	0	0	0	0	0	1	0	1	0	0
Number of Unfounded Incidents	0	0	0	0	0	1	0	1	0	0
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0

### ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

- 1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
- 2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
- 3. Teaching children to value themselves, their peers and their teachers.
- 4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
- 5. Nurturing a love of country and a pride in our American heritage and citizenship.
- 6. Communicating a love of scholarship and continued interest in life-long learning.
- 7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.